



## After School Teaching Assistant

We currently seek an After School Teaching Assistant to support the Progressions after school music program at multiple school sites in the Franklin-McKinley School District. This role works directly with students and facilitates out-of-school time activities of our program such as: homework tutor, recreation, and snack.

### Roles and Responsibilities

- Assist lead teacher in delivering high-quality music instruction to beginning music students (4<sup>th</sup>-6<sup>th</sup> grade)
- Coordinate administrative and logistic functions of snack time, homework center, and daily attendance.
- Act as positive role model and advisor to students
- Support general Progressions outreach, marketing efforts, and data collection.
- Coordinate weekly with other Progressions coordinators for continuous program assessment and planning.
- Coordinate school site, other after school programs, and Progressions calendars to sync effectively.
- Attend orientation, professional development, and regular staff meetings.

### Qualifications

- Basic knowledge of child development, culturally responsive teaching, and beginning music pedagogy
- Interested in how music and education intersect
- Punctual, self-starter, and flexible.
- Strong communication & organizational skills and a patient demeanor
- Upon hiring: TB test, FBI fingerprint, COVID-19 Vaccine Certification, and mandated reporter training required
- CPR and First-Aid certification (optional)

### Work Hours

- 10-20 hours per week: Classes are 2 or 4 days/week, Mon/Wed 2-5:30pm and/or Tues 2-5:30pm & Thur 12-3:30pm
- Some Saturday mornings for concerts or community music day activities. 10am-12pm

### Compensation & Benefits

- \$20-\$22 per hour (commensurate with experience)
- Professional Development is compensated and includes: online training, in-person professional music ed conferences, and other workshops & trainings as opportunities arise.
- School District partnership & networking opportunities with Franklin-McKinley School District (FMSD) and Santa Clara County Office of Education. (SCCOE)

### Start Date: September, 2022

**To Apply:** Submit a short description of your teaching philosophy and your resume to [hugog@sanjosejazz.org](mailto:hugog@sanjosejazz.org)

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